

**To:** Patheal-Centenera, Bella[Patheal-Centenera.Bella@epa.gov]; Carlin, Jayne[Carlin.Jayne@epa.gov]; Croxton, Dave[Croxton.David@epa.gov]; Henning, Alan[Henning.Alan@epa.gov]  
**Cc:** Chan-Chau, Nora[Chan-Chau.Nora@epa.gov]  
**From:** Chan-Chau, Nora  
**Sent:** Fri 9/23/2016 8:42:14 PM  
**Subject:** RE: final cover letter and final Checklist

Thanks Bella,

Hi Alan,

I have attached the two attachments to the FR Section M and routed the FR to Dave for review and approve as UM. Thanks.

*Nora Chan-Chau*

OWW, Immediate Office, OWW-192

Phone: 206-553-0976

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**From:** Patheal-Centenera, Bella

**Sent:** Friday, September 23, 2016 12:45 PM

**To:** Chan-Chau, Nora <Chan-Chau.Nora@epa.gov>; Carlin, Jayne <Carlin.Jayne@epa.gov>; Croxton, Dave <Croxton.David@epa.gov>; Henning, Alan <Henning.Alan@epa.gov>

**Subject:** RE: final cover letter and final Checklist

Here it is. Will be mail out this afternoon.

Thank you.

Bella Patheal-Centenera

Executive Office Manager

Office of Water & Watershed

(206) 553-1256

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1200 6<sup>th</sup> Avenue, Suite 900

Mail Stop: OWW-192

Seattle, WA 98101

**From:** Chan-Chau, Nora

**Sent:** Friday, September 23, 2016 9:39 AM

**To:** Carlin, Jayne <[Carlin.Jayne@epa.gov](mailto:Carlin.Jayne@epa.gov)>; Croxton, Dave <[Croxton.David@epa.gov](mailto:Croxton.David@epa.gov)>;  
Henning, Alan <[Henning.Alan@epa.gov](mailto:Henning.Alan@epa.gov)>

**Cc:** Patheal-Centenera, Bella <[Patheal-Centenera.Bella@epa.gov](mailto:Patheal-Centenera.Bella@epa.gov)>; Chan-Chau, Nora <[Chan-Chau.Nora@epa.gov](mailto:Chan-Chau.Nora@epa.gov)>

**Subject:** RE: final cover letter and final Checklist

I'm here today so I can add the pdf file to the FR when ready. Thanks.

*Nora Chan-Chau*

OWW, Immediate Office, OWW-192

Phone: 206-553-0976

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**From:** Carlin, Jayne  
**Sent:** Friday, September 23, 2016 9:23 AM  
**To:** Croxton, Dave <[Croxton.David@epa.gov](mailto:Croxton.David@epa.gov)>; Henning, Alan <[Henning.Alan@epa.gov](mailto:Henning.Alan@epa.gov)>  
**Cc:** Chan-Chau, Nora <[Chan-Chau.Nora@epa.gov](mailto:Chan-Chau.Nora@epa.gov)>; Patheal-Centenera, Bella <[Patheal-Centenera.Bella@epa.gov](mailto:Patheal-Centenera.Bella@epa.gov)>  
**Subject:** Re: final cover letter and final Checklist

I would go ahead and make the changes. Alan told me that Nora needs the letter with checklist today. It needs to be added to the FR so the grant can go out by Sept 30.

Is Bella in today? If so, can you forward to Bella to format the cover letter and then give the cover letter and checklist to Dan or whoever is acting for him to sign. Bella or Janice would need to date, make a pdf and email to Nora, me & Alan today. Either Nora or Alan can add the pdf to the FR and forward to Dan or whoever is acting to move forward to grants.

Jayne

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**From:** Croxton, Dave  
**Sent:** Friday, September 23, 2016 9:03:56 AM  
**To:** Carlin, Jayne; Henning, Alan  
**Subject:** RE: final cover letter and final Checklist

Thanks for the tight turn-around work. Some edits to letter from me in attached. I'm looking at checklist next. thanks

**From:** Carlin, Jayne  
**Sent:** Thursday, September 22, 2016 4:49 PM  
**To:** Croxton, Dave <[Croxton.David@epa.gov](mailto:Croxton.David@epa.gov)>  
**Subject:** FW: final cover letter and final Checklist

Printing you copies to review.

Jayne Carlin, Watersheds Unit  
US EPA, Region 10  
1200 6th Ave, Suite 900 (OWW-192)  
Seattle, WA 98101-3140  
(206) 553-8512  
[carlin.jayne@epa.gov](mailto:carlin.jayne@epa.gov)

**From:** Henning, Alan  
**Sent:** Thursday, September 22, 2016 4:46 PM  
**To:** Carlin, Jayne <[Carlin.Jayne@epa.gov](mailto:Carlin.Jayne@epa.gov)>  
**Subject:** final cover letter and final Checklist

Jayne,

Attached is the final cover letter and final checklist. I would appreciate one last look before it gets circulated if you have a chance. I think it is good to go.

Thanks so much for helping me on this. I hope next year's review will be easier.

Alan

Alan Henning, Environmental Scientist  
Watersheds Unit, Office of Water and Watersheds  
Region 10, U.S. Environmental Protection Agency  
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